

แผนกิจกรรมฝึกซ้อมอพยพออกจากอาคารในกรณีเหตุเพลิงไหม้

Minutes of Annual Fire Drill

Date: Friday 12 May 2023.

Time: 16.07 – 16.26 hrs.

Simulation Scene: Room 702.

Roles and Responsibility

Chief Warden: Khun Sammy Carolus/General Manager

Deputy Chief Warden: Khun Narinthorn Jaiyen/Director of Operations

Investigation Team

1. Khun Anuthida Kaewla/Security Officer
2. Khun Tassanai Insomchaey/Team Leader (FO)
3. Khun Suwat Lekmaka/Team Leader (Eng)

Fire Fighting Team

1. Khun Rungrot Phomsamlee/Technician

Assembly Point: Khun Napakwan Pongchawalit/Human Resources Manager

Observer/Minutes Taker: Khun Thanakorn Anurak/Security Manager

Sequence of Events Sequence	Description	Start Time	End Time	Period
1	Heat detector was activated at Room number 702	16.07	16.07	0 Min
2	Control Room notified sent the message "Unconfirmed fire" to Line Group	16.08	16.08	0 Min
3	Investigation team went to the scene, found the real Fire. (FO,ENG and Sec)	16.09	16.11	2 Min
4	Investigation Team (FO) sent the message "Confirmed Fire" to Line Group.	16.10	16.10	0 Min
5	GSC call LC team to meet at Control Room as	16.10	16.10	0 Min

	designed for Command Center.			
6	Investigation Team tried to put off the fire by fire extinguishers	16.10	16.11	1 Min
7	Investigation Team could not control the fire, FO call to GM, asked for the permission for Evacuation and call the fire brigade.	16.11	16.11	0 Min
8	Investigation Team (FO) sent the message "Uncontrolled Fire" to Line group.	16.11	16.11	0 Min
9	GSC call to Fire Station. (Pretended)	16.11	16.12	1 Min
10	Security turned on the General Alarm.	16.15	16.15	0 Min
11	FFT approached the scene then tried to use the water to put out the fire.	16.16	16.19	3 Min
12	First colleague came to the Assembly point.	16.16	16.16	0 Min
13	Fire brigade came to the scene. FFT briefed the situation then evacuated to the Assembly point.	16.23	16.25	2 Min
14	Last colleague came to the Assembly Point (nurse).	16.26	16.26	0 Min

Comments

1. Smoke detector activated with sounded.
2. Fire Fighting Team arrived to the scene a bit delay as the elevator homing to the ground floor (fireman lift function).
3. Investigation team and Fire Fight team need more training.
4. There is no Announcement Sound.
5. Alarm sound at Engineering office area was too soft.

Solutions

1. After checked with Engineering team, there is two type of Smoke detector
 - Smoke detector with sounder base were installed in the guest room that will activated with sounded in the same time.
 - Smoke detector without sounder base were installed in the public area that activated with no sound.
- 2 and 3. Will conduct the training for the Emergency Response Team for clarify about Emergency process and How to use equipment.
4. After checking with Teeyamaster Company, it was found that the line of sound system in the fire control panel has been plugged to wrong channel. Khun Tung have it fixed.
5. Engineering team was informed about this issue.